Financial Support Application Form Academic Year 2024/25

For help with costs of: transport, meals, materials, equipment, college services fee, books, revision guides, equipment, DBS for work experience, trips, exam re-sit fees and other course related costs

Please use **BLACK INK** and **BLOCK CAPITALS** and answer all of the questions required – enter N/A or No, as appropriate. Make sure you sign the application and enclose the additional financial evidence required.

***Any queries please email:*** [***financialsupport@longroad.ac.uk***](mailto:financialsupport@longroad.ac.uk)

Student Name

Student Number

Date of Birth

|  |  |
| --- | --- |
| Home Address |  |
|  |
|  |
|  |
| Postcode |  |
| E-mail |  |

Telephone Number

Mobile Number

Have you moved to United Kingdom since 01 January 2021?

Have you been a resident in the UK/EEA for the last 3 years?

|  |  |
| --- | --- |
| **Yes** |  |
| **Yes** |  |

|  |  |
| --- | --- |
| **No** |  |
| **No** |  |

**Student’s Bank Details** (Disbursements can be made to Student’s own account only)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| If we need to pay support directly to you, we will do so by paying the money into your bank or building society account. Please provide your details in the below table: | | | | | | | | | | | | | | | | | |
| **Name of Bank/Building Society:** | | | | | | | | |  | | | | | | | | |
| **Town of Bank/Building Society:** | | | | | | | | |  | | | | | | | | |
| **Account in name of:** | | | | | | | | |  | | | | | | | | |
| **Sort Code:** |  |  | **-** |  |  | **-** |  |  | **Account No.** |  |  |  |  |  |  |  |  |
| **Building Society Ref. (savings a/c)** | | | | | | | | |  | | | | | | | | |

**Financial Evidence**

Please tick ALL boxes that apply to your household and supply relevant supporting evidence (the entire document, including any blank numbered pages) including benefit letters dated within the last six months unless otherwise stated:

***Vulnerable Bursary applicants ONLY***

In care as a Looked After Child or a Care Leaver – please supply a letter from the Local Authority Universal Credit in student’s own name – statements covering last 3 consecutive months

Income Support (IS) - award letter **in student’s own name** dated after 5th April 2024

In receipt of Employment and Support Allowance/Universal Credit AND Disability Living Allowance/Personal Independence Payment - Award letter – dated within last 6 months

***Applicants for 16-18, Discretionary Bursary***

# To be eligible for financial support you will need to evidence an annual household income below

**£30,000 (gross taxable income).**

Tax Credit Award Notice 2024/2025 – ALL pages starting 06/04/2024 Tax Credit Award Review 2024 for the period 06/04/2023 to 05/04/2024

Universal Credit – ALL pages of statements (including breakdown calculations and deductions) covering the last 3 consecutive months

Employment Support Allowance (ESA) award letter dated within last 6 months AND all other benefits

Income Support (IS) award letter dated within last 6 months AND all other benefits and/or 3 latest payslips for all earning in the household

Job Seekers (JSA) award letter dated within last 6 months AND all other benefits and/or 3 latest payslips for all earning in the household

Guaranteed State Pension award letter dated within last 6 months Tax Return for 2023/2024 (self-employed) **plus Accountants letter**

If you do not have any of the above evidence but believe your gross household income to be below

£30,000 per year please evidence this by sending your most recent payslips and bank statements for all earnings in the household covering the last 3 consecutive months.

**Transport**

I will be travelling by trainStation

I will be travelling by BusStagecoachWhippetStephenson’s of Essex

**Declaration**

I confirm that the information provided in this application is accurate and I have enclosed the relevant evidence dated within the last six months. I also confirm that I agree to the Terms of Support.

*If this form is submitted electronically unsigned, then you are agreeing to the terms of this declaration.*

# Student’s signature: Date:

*Long Road Sixth Form College processes personal information about students, employees, partners, suppliers and service users in order to provide quality education and training. The College processes and stores information in accordance with the General Data Protection Regulation (EU) 2016/679 (“GDPR”) and the Data Protection Act 2018.To read Long Road Sixth Form College’s full General Privacy Notice please visit the following link:* [*https://www.longroad.ac.uk/the-college/college-*](https://www.longroad.ac.uk/the-college/college-policies/data-protection/)[*policies/data-protection/*](https://www.longroad.ac.uk/the-college/college-policies/data-protection/)